

EXHIBITOR INFORMATION

SET-UP DATE/TIME

Thursday, November 15, 2018 6:30 am - 8:00 am
All exhibitors must be set up by 8:00 a.m. on the day of event

TEAR DOWN DATE/TIME

Thursday, November 15, 2018 3:30 pm

PARKING

Parking is allowed in established public parking areas only.

ALL DISABLED PARKING AREAS SHALL BE MAINTAINED AND UNOBSTRUCTED AT ALL TIMES. UNAUTHORIZED VEHICLES PARKING/BLOCKING DISABLED PARKING AREAS WILL BE TOWED AWAY AT THE OWNER'S EXPENSE.

You are encouraged to bring an opportunity gift basket for the drawing.

EXHIBITOR TABLES

All tables include:
1-6' Draped Table
2-Chairs
1-Table Sign with Company/Department Name

BOOTH ASSIGNMENT

Booth assignment will be provided upon arrival for set-up on **Thursday, November 15, 2018**

ELECTRICAL

***LIMIT OF 20 BOOTHS WITH ELECTRICITY:** Electricity will be provided upon request. Please bring your own power strip. The Energy Education Center is not equipped to provide power strips or extension cords.

LABOR

Parties are responsible for providing their own set-up and tear down labor.

COMMON QUESTIONS

What is the Dress Code?

Business attire/business casual, company logoed shirts, slacks, dresses, skirts. No shorts or flip flops.

Can exhibitors attend the program portion of the event?

Yes, exhibitors are welcomed to attend the program.

Are exhibitors allowed to enjoy the continental breakfast and luncheon?

Yes, exhibitors are allowed to enjoy all catered meals. However, we ask all exhibitors to wait for guests in the main room to be served lunch first, then you may join the catering line.

Is there enough room in my table area to have a backdrop, pull up banner or large display?

Yes, you may bring a backdrop and/or free standing vertical banners. You have approximately a 6' (width) x 3' (depth) area to work with.

I need electricity. Can I order it? How much does it cost?

Electricity is available upon request at no cost. THERE ARE LIMITED NUMBER OF BOOTHS WITH ELECTRICITY. When registering, please let us know if you would like electricity at your table.

Southern California Edison's Energy Education Center – Tulare is conveniently located off the 99 Highway across the street from the International Agri Center.
4175 S. Laspina St. Tulare, CA 93724